

## Employment Exchange: e-Nijukti:-

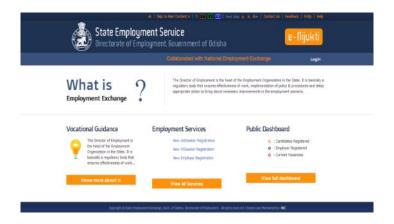
The 'e-Nijukti' – online facility for the unemployed youths to impart skill development training and provide jobs by Odisha State Employment Mission (<a href="http://www.empmissionodisha.gov.in">http://www.empmissionodisha.gov.in</a>) developed by National Informatics Center, Odisha Unit.

e-Nijukti of Government of Odisha initiative is taken to increase the job opportunity and skill development through use of Information and Communication Technology(ICT) which plays a pivotal role for instituting effective e-Governance, and essentially bridges the gap between government and citizens. Lower qualified youths are captured online through this system, imparted skill development training and suitably absorbed by job providers is the basic motto of this project.

With National Informatics Centre as Knowledge Partner, this initiative is taken up by ETET Department Government of Odisha to bring transparency in processes involved in Employment Mission activities and to prevent leakage of public money in form of reimbursement for fake candidate's training and their placement.



Click on Exchange Online link to go to Employment Exchange Home page.



## New Job Seeker Registration::

Click on "New JobSeeker Registration" link in the Employment Services Column



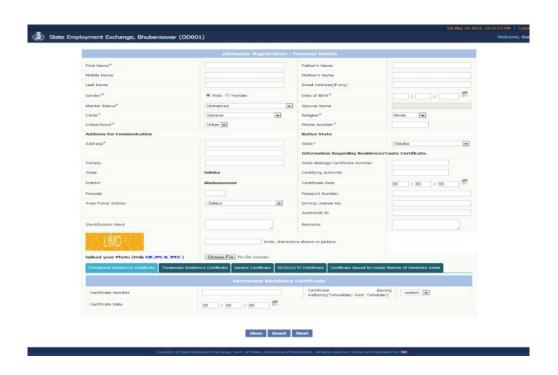
Fill the Data accordingly. Give the State name.



Select the District from the drop down list.



Now Give select the Exchange according to the district from the drop down list and then enter the "Captcha" code given in the captcha image in the specified field and click on the Submit to go further otherwise cancel to cancel the registration.



Here it comes the Personal Details entry form. Please enter the personal details of yours in the respective fields with entering the "Captcha" code and a passport photo graph having specified sizes and lengths.

Please enter the specified Certificate details, if you have any one of the given below in certificate section.

Note: Please fill the mandatory fields at least, marking as red star(\*).

Filling all the specified data Please click the "Next" button to go further or, "Reset" to reset the form or else, "Close" to cancel the registration.



Clinking "Next", You will have an acknowledgment page having User Login Id, Password.

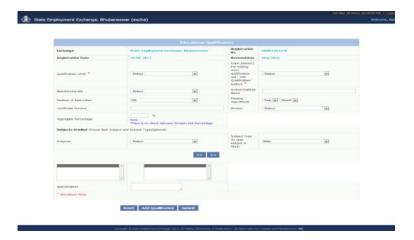
The User id and password will help you to "Log in" back and to edit your profile details.

Note: Please keep the User id and Password secret.

You can print the acknowledgement page by clicking on the "Print page" button. And can be Exit by clicking the "Exit" link. You can re-log in with your given user id and password and can give more details about yourself.

Note:: If you "Exit" here, then you need to go to "log in" and give other details to complete the registration process within "15 days" of your registration. Otherwise your registration will be cancelled out.

Click on the link " click here to proceed next" and go further for more details.

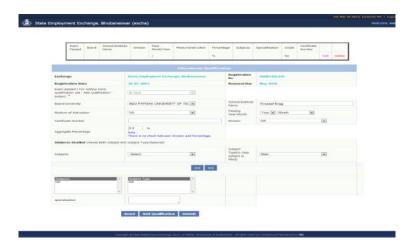


By giving personal details, You need to give the Educational Qualification details of yours.

Give Educational Qualification details in respective fields. (Mandatory fields must be filled)

You can Add all the subjects that you have/ had in your curriculum with type of subject and also the specialized one.

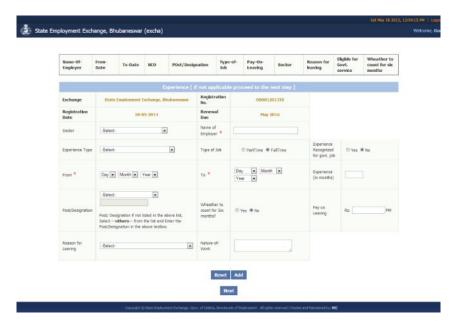
After filling the details you can click " Add Qualification " and can add more qualifications too or, click on the "submit " button to go further.



Clicking the "Add Qualification" You can find the given details in the upper section of the same form.

Now here You can "Edit", "Delete" the detail by clicking the respective.

Finally Click the "Submit" button to go further in the registration process.



After giving the Educational Qualification details, you will find the Experience details form.

If you have any Experience in any field, then give these in specified fields.

You can add one or, more experience by clicking the "Add" button And there you can Edit and can Delete in the same page also.

After giving the specified details please click on the "Next" button to go further.



After giving the Experience details, you need to give the language details which is the mandatory one.

Please give the proficiency details of your language known.

You can add one or more language here by clicking the ">> " button.

After Adding the languages, Please Click on the "Next" button to go further.



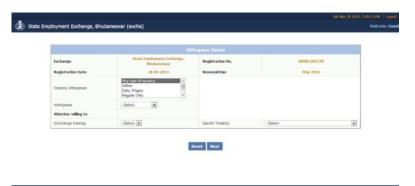
After giving the Language details, Please fill the Additional Information Details.

Please fill the specified fields by giving respective data.

Please fill License, NCC, Sports if any.

Please fill the Physical Standard details which is the mandatory section.

Please click on the "Next" button to go further.



After filling the Additional Information Details, Please fill the Willingness Details.

Please fill the data in the specified fields.

After giving the details above , please click on the "Next" button



After giving the previous details and by clicking the "Next" button in the Willingness form, You will have an final Acknowledgment X-10 form having your previous details.

Please click on " print" link to print this Acknowledgment form.

Please click on the "Back to Menu" to go the "Candidate Home page".



Here is the Candidate's Profile page. One Candidate can Renew his Registration, check his status of Registration, and can have the Acknowledgments by clicking on the links in the side bar.

Please click on the "Change password" link in the upper section to change your password.

To go out, please click on the "Exit" link.



Here you can renew your Registration by giving the date in the respective fields under the supervision of the employment officer.

## New VGSeeker Registration::



Please Click on the "New VGSeeker Registration" link to Register the vocational guidance officer.



Please select state, district and respective exchange to register.

By selecting the above data please click the "Submit" button or, " Cancel " to cancel the registration.

