

**STATE COUNCIL FOR TECHNICAL EDUCATION AND VOCATIONAL TRAINING, ODISHA,  
UNIT-VIII, NEAR: RAJ BHAWAN, BHUBANESWAR-12.**

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**Report of SQUAD Members/ Daily Report of CENTRE SUPDT. for Diploma Winter 2023 Exams**

1. Name of the Exam. Centre Visited: \_\_\_\_\_  
\_\_\_\_\_
2. Date: \_\_\_\_\_ Sitting: \_\_\_\_\_ Semester \_\_\_\_\_ (Th - )
3. Time of Arrival: \_\_\_\_\_ Time of Departure: \_\_\_\_\_
4. Name of the Centre Superintendent: \_\_\_\_\_
5. Nos. of Examinees appearing Exam.: \_\_\_\_\_ Nos. of Halls: \_\_\_\_\_
6. Whether Police personnel were present in the Centre? a.Yes b. No
7. Whether gate checking was done ? a.Yes b. No
8. Whether Question Papers downloaded & printed in time? a.Yes b. No
9. General conditions around the Examination Centre: \_\_\_\_\_
10. General condition in the Examination halls: \_\_\_\_\_
11. Whether Examination was conducted as per rules ? a.Yes b. No
12. Whether C.C. Cameras were installed in all the examination halls? if, No, mention the hall numbers :  
a.Yes b. No
13. Whether C.C. Cameras were working in the examination halls? if, No, mention the hall numbers?  
a.Yes b. No
14. Malpractice:
  - i. Number of malpractice detected and reported: \_\_\_\_\_
  - ii. Roll Nos. of the malpractice cases: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
15. Whether Question paper has water mark uniform for a centre ? a.Yes b. No
16. Whether Seating arrangement has been made to Prevent the same Question getting repeated around the candidate? a.Yes b. No
17. Whether Flying Squad Member signed on the Sealed Answer Book Packets? a.Yes b. No
18. Time of Despatch of Sealed Answer Book packets to the Nodal Centre \_\_\_\_\_ & No.of Packets \_\_\_\_\_

19. Weather Ex-Regular Student's Answer Books have been packed separately as per prescribed norms ?  
a.Yes b. No
20. Misbehavior of candidates \_\_\_\_\_
21. Was Centre Superintendent Co-operative: a.Yes b. No
22. Whether Invigilators performing duties properly : a.Yes b. No
23. Invigilators abettors to Malpractice: a.Yes b. No
24. Centre Superintendent abettor to Malpractice:a.Yes b. No
25. Any Irregularity Noticed in the venue/conduct of Examination \_\_\_\_\_
26. Do you recommend cancellation of the Centre/Sitting/Hall ? a.Yes b. No
27. Observational report of the Squad member: \_\_\_\_\_

(If required, write the rest report in details at the back side of this report)

**1.** Full Signature of the Flying Squad/ Super Squad/ Centre Supdt.

Mobile No \_\_\_\_\_

Email-Id \_\_\_\_\_

Date \_\_\_\_\_

**2.** Full Signature of the Flying Squad/ Super Squad/ Centre Supdt.

Mobile No \_\_\_\_\_

E-mail-Id \_\_\_\_\_

Date \_\_\_\_\_

**3.** Full Signature of the Flying Squad/ Super Squad/ Centre Supdt.

Mobile No \_\_\_\_\_

Email-Id \_\_\_\_\_

Date \_\_\_\_\_